

TRAVEL EXPENSE CLAIM

See Instructions and Privacy

Statement on Reverse Side

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STD 262 (REV 10/92)

CLAIMANT'S NAME Barbara Kaufman		SSAN OR EMPLOYEE NUMBER [REDACTED]	DEPARTMENT Governor's office
POSITION Director	CB/ID NUMBER	DIVISION OR BUREAU SF Governor's office	INDEX NUMBER
RESIDENCE ADDRESS [REDACTED]		HEADQUARTERS ADDRESS 455 Golden Gate Avenue, Suite 14,000	TELEPHONE NUMBER [REDACTED]
		CITY San Francisco	STATE CA
		94102	

MONTH/YEAR		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION					BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY
				BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE			
DATE	TIME										MILES	AMOUNT		
01-Apr		San Francisco								✓ 7.50		0.00		7.50
03-Apr		San Francisco								✓ 10.00		0.00		10.00
15-Apr		San Francisco								✓ 5.50		0.00		5.50
16-Apr		Oakland								✓ 11.00	26	✓ 11.57		22.57
17-Apr		San Francisco								✓ 9.00		0.00		9.00
20-Apr		San Francisco								✓ 9.00		0.00		9.00
21-Apr		San Francisco								✓ 6.00		0.00		6.00
23-Apr		San Francisco								✓ 12.00		0.00		12.00
23-Apr		San Francisco								✓ 5.00		0.00		5.00
27-Apr		San Francisco								✓ 6.00		0.00		6.00
28-Apr		San Francisco								✓ 12.00		0.00		12.00
												0.00		0.00
												0.00		0.00
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.00	26	11.57	0.00	
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$104.57	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

NORMAL WORK HOURS

Swedish Consul/Institute of Intl Education conference with 52 Swedish elected Mayors and Councilmembers

BK gave a speech; Chinese Chamber of Commerce annual Spring Banquet (BK on stage for Photos);

PRIVATE VEHICLE LICENSE NUMBER

UCSF Founders Day Awards Dinner - BK was introduced; Meeting with Congresswoman Lee/Bay Area

5ZGU718

Cal State East Bay discussion re: an Oakland Campus; CORO Foundation Leadership lunch - BK was introduced;

0.445

Jewish Vocational Service (JVS) lunch--GAS messages for honorees; Summer Search lunch, BK

attended; Bay Area Council Outlook Conf-GAS Q & A; Boardroom Bound reception - BK introduced;

AGENCY ACCOUNTING OFFICE

USE ONLY

I HEREBY CERTIFY, That the above is a true statement of the travel expenses incurred by me in accordance with DP's duties in the service of the State of

California. If a privately owned vehicle was used and if mileage exceeds the minimum rate, I certify the cost of the operating the vehicle was equal to or

PAID BY REVOLVING FUND CHECK NUMBER

greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0755 and 0759

pertaining to vehicle safety and seat belt usage.

240531

CL	[REDACTED]	DATE	5/8/09
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DATE	5/13/09
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SIGNATURE OF TITLE OF AGENT FOR THE STATE OF CALIFORNIA

DATE	6-1-09
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Continued from page 1

Kong Chow dinner honoring the new Executive Secretary for the Chinese Six Companies – BK made a congratulatory speech; Financial Women's Assn reception announcing the Financial Woman of the Year, Janet Lamkin, President of California B of A---she introduced BK